

## **COMMUNITY EVENT SIGN PERMIT APPLICATION**

**Community signs for nonprofit special events or festivals sponsored by the city or sponsored with the permission of the city shall be allowed after written application from the person or entity wanting to place the banners on the City of Vicksburg Community Event Signs has been approved by the Zoning Department. Signs may not be reserved for longer than two (2) weeks prior to any event and the signs must be removed at the conclusion of the event. The fee will be \$25.00 per sign/location reserved. There shall only be one (1) sign per location and sign locations cannot be shared.**

- **Halls Ferry Road at the intersection of South Frontage Road (by Walgreen's)**
- **Halls Ferry Road North of Sonic**
- **Clay Street at the intersection of North Frontage Road**
- **Mission 66 at the intersection of Indiana Avenue**
- **Highway 61 South at Airport**
- **North Washington Street at Haining Road**

**The banners may only have the following information on the banner: organization sponsoring event, type of event, date of event, time of event and location of event.**

**Banners may only be 4'x8' and have 3" or 4" black block lettering.**

**The applicant is responsible for placing and removing the banners from the City of Vicksburg Community Event Signs at the conclusion of the event.**

**The City of Vicksburg Community Event Signs are available on a first come first serve basis.**

**SIGN FEE IS \$25.00 PER SIGN LOCATION**

**CITY OF VICKSBURG  
COMMUNITY EVENT  
SIGN PERMIT APPLICATION**

**SIGN FEE IS \$25.00 PER SIGN LOCATION**

Name of Non-Profit Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Contact Person for Organization: \_\_\_\_\_

Phone number of contact person: \_\_\_\_\_

Email of contact person: \_\_\_\_\_

Sign location: \_\_\_\_\_

Dates banner is to be placed on the Community Event Signs:

**FROM \_\_\_\_\_ TO \_\_\_\_\_**

Type of event: \_\_\_\_\_

Date of event: \_\_\_\_\_ Time of event: \_\_\_\_\_

Location of event: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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**FOR OFFICE USE ONLY**

Date application received: \_\_\_\_\_

Date application approved: \_\_\_\_\_

Application:                      **Approved**      **Denied**

\$25.00 application fee paid: **YES**                      **NO**

**Check** \_\_\_\_\_    **Cash** \_\_\_\_\_    **Credit Card (MC or VISA)** \_\_\_\_\_