

A new privilege license is required if a business moves, changes names, changes owners, etc. Please call the Privilege License Department if something changes with your business to see if a new privilege license is required.

The City of Vicksburg will make sure that your privilege license is issued as quickly as possible so you can open your business. We hope that your business is successful And we are grateful that you have invested in Vicksburg.

Miss. Code Ann. § 27-17-9 Every person desiring to engage in any business or exercise any privilege hereinafter specified, if such business is located outside a municipality, shall first, before commencing the same, apply for, pay for and procure from the tax collector of the county in which such business is located, or such business is located within a municipality, a privilege license authorizing him to engage in the business or exercise the privileges specified therein.



City of Vicksburg Privilege License Department

**819 South Street
P. O. Box 150
Vicksburg, MS 39180
Phone: 601-634-4528
Fax: 601-638-4229**

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City of Vicksburg

Procedures for Obtaining a City of Vicksburg Privilege License

**City of Vicksburg
Privilege License
Department**

Phone: 601-634-4528



Procedures for Obtaining a City of Vicksburg Privilege License are managed through the Community Development Division, Privilege License Department, of the City of Vicksburg.

1. Before purchasing or leasing a building for a business or opening a business, the business owner needs to contact the Community Development Division at 601-634-4528 and ask for the Zoning Department to verify that the proposed business is located in the appropriate zoning district.
 2. Contact the Zoning Department/Privilege License Department, located at 819 South Street, to obtain a privilege license application.
 3. If the business is a service type business you will need to schedule an appointment with the Privilege License Inspector at 601-634-4528 and the Fire Inspector at 601-634-4566, to set up inspections of the building. After the inspections are made and the inspectors have signed your application, you will need to submit the following with the privilege license application to obtain your privilege license:
 1. copy of your lease (if you do not own the building);
 2. copy of your driver's license
 4. If the business is for a daycare or child care facility you will need to schedule an appointment with the Privilege License Inspector at 601-634-4528 and the Fire Inspector at 601-634-4566, to set up an inspection of the building. After the inspections are made and the inspectors have signed your application, you will need to submit the following with the privilege license application to obtain your privilege license:
 1. copy of your lease (if you do not own the building);
 2. copies of all the forms from the State for your daycare;
 3. food service permit from the Health Department (if you will be preparing food);
 4. copy of your driver's license
 5. If the business will be a full service or fast food restaurant you will need to schedule an appointment with the Privilege License Inspector at 601-634-4528 and the Fire Inspector at 601-634-4566, to set up an inspection of the building. After the inspections are made and the inspectors have signed your application, you will need to submit the following with the privilege license application to obtain your privilege license:
 1. copy of your lease (if you do not own the building);
 2. copy of the Mississippi State Sales Tax number;
 3. copy of the food service permit from the Health Department;
 4. copy of the beer permit (if serving beer);
 5. copy of the ABC permit (if serving beer or alcohol);
 6. if you are serving beer or alcohol you will need to submit the application to the Police Department for the Police Chiefs signature.
- Once the Police Chief has signed the application you can submit the application to our office at 819 South Street to obtain your Privilege License.